

ACCESS SACRAMENTO BOARD OF DIRECTORS
Regular Board Meeting October 26, 2022

- I. Call to Order – Bradley

- II. Discussion/Action Items
 - a. September Board Minutes-Review & Approve
 - b. September Board Agenda-Review & Approve
 - c. Welcome Michael Andrews

- III. Committee Reports
 - a. Membership & Outreach
 - b. Finance
 - c. Program

- IV. EXECUTIVE DIRECTOR Report-Girot
 - a. Operations update

- V. Public Comment (2 minutes per person with written request)

- VI. Recognizing Bob Smith

- VII. ADJOURN

Next Meeting

January 26, 5:30pm – Access Board of Directors Meeting

November/December – Executive Meeting Upon Necessity - TBD

ACCESS SACRAMENTO BOARD OF DIRECTORS

Regular Board Meeting October 26, 2022

5:30 pm via Zoom

I. Call to Order – Board Chair Erika Bradley called the meeting to order at 5:33 pm.

Board Members in attendance: Erika Bradley, Bob Smith, Samantha Henderson, Matthew Gillium, Michael Andrews and Denise McCoy

Staff Members in attendance: Christina Marie Jeffers, Laureen Fallahay (in for Executive Director, Donna Girot)

II. Discussion/Action Items

September meeting minutes and acceptance of Board Agenda were approved unanimously.

Board Goals

Jeffers spoke about the goals each Board member set last January. She stated she would reach out to each Board Member to discuss their progress and do a bit of strategizing to help each member reach their goal. In preparation for Giving Tuesday, November 29th, Jeffers confirmed that each member has a personal web link that can be shared to help direct family, friends and colleagues to give to Access Sacramento. Jeffers mentioned she's formed partnerships w/Junior Colleges and implemented educational credits for all interns in exchange for their involvement with Access. She's also looking at possible grants for Access. Jeffers confirmed that we are extremely behind schedule for planning the Annual Power of Voice event. Jeffers will provide each Board member a copy of the to do's for POV, so that the Board can better determine how best to proceed.

Executive Report, Laureen Fallahay

We fulfilled our obligation for A Place Called Sacramento. There were approximately 600 attendees and donations were about \$5,000 "after costs". Game of the Week had some tech issues w/truck. Jesuit vs Elk Grove piece came out nice due in part to CRC volunteers, interns, Christina and Gary. The 2022-2023 accounting review is underway and a new auditor will be needed next year. Capital equipment is also being audited for compliance w/the Cable Commissions grant requirements. If funds aren't allocated for its intended purpose, Access is required to returned any unused funds. Matthew called for a final audit on this item. The county tax authority returned \$9,000 to Access due to an overpayment. We were originally told the account was delinquent, however after a full audit was completed, it was determined we were due a credit. Five SAVA high school media student were trained on TV studio production this month. Discussions are also ongoing for cross training opportunities amongst staff and interns. Matthew G. confirmed he signed up to "shadow" the Access crew during an upcoming Game of the Week. There are a total of 12 LED lights that need to replaced, cost is approximately \$40k.

Committee Reports

Membership & Outreach

Guests: Gaya, A Place Called Sacramento Filmmaker expressed her interest in becoming a Board member. Smith spoke to Gaya during the meeting and assured her someone from Membership & Outreach would be in touch. Bob confirmed there were at least 3 board applications on file at the time of the meeting and all are under review.

Finance

Henderson stated as of September 2022 we are 3 months into the fiscal year. We've received at least half of the Cable Commission funding, however a final audit is needed to confirm if we're compliant with the grant requirements for retaining that funding.

Programming

Gullium stated the subcommittee will continue to work on filler programs, recruiting and remote events in that order. Producers have provided additional content to fill the open time slots at KUBU. Bradley stated she met w/James Just regarding a partnership with Consumnes River College for a radio drama and her plans to work this into their curriculum. McCoy confirmed Donna's suggestion for more intellectual content across Radio and TV.

Bradley opened the floor for fellow Board Members to bid Bob Smith farewell.

Meeting adjourned 7 pm

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